



High Desert Hunter/Jumper Association  
Volunteer Interest Form

HDHJA is a volunteer-based organization. Our success and growth depend on our members. Thank you for your interest!

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

- Finance
- Fundraising/Networking
- Marketing
- Project Management/Planning
- Legal
- Audio Visual Set Up
- Data Entry

My non-horse related skills and/or expertise include the following:

- Other \_\_\_\_\_

I am interested in learning more about the following HDHJA committees(s):

- Sponsorship
- Membership
- Scholarship
- Awards Banquet
- Rules
- Website/Social Media
- Points
- Outreach
- Clinics/Education

Please email forms to: [hdhjasecretary@gmail.com](mailto:hdhjasecretary@gmail.com)

## **Committee Detail**

Sponsorship (2) – Primary source of income for HDHJA. Responsible for generating annual sponsorships including: Division Sponsors, Year End Award Sponsors, Grant Sponsors etc. Requires communication with businesses, prior sponsors, members, Board Members, and farm owners. Works closely with HDHJA Treasurer.

Points (2) – Responsible for tracking points, verifying accuracy against current membership status, and reviewing HDHJA Rules for points eligibility.

Membership (1) – Tracking current membership, ensuring membership forms are at the registration table at each show, providing membership updates to Points Committee within one week of receiving new memberships.

Scholarship (2) – Acts as the steward(s) for the Katie Grundemen Grant (KGG) as well as special awards. Mentors KGG recipients in their role. Other scholarships offered will be overseen by this committee.

Rules (2) – Responsible for annual review of HDHJA Rules & Bylaws, including soliciting rule changes from the membership and acting as resource for membership. HDHJA Vice President acts as Committee Chair.

Awards Banquet (4) – Responsible for Annual HDHJA Awards Banquet including securing location, contracting catering, ensuring prizes and other awards are ordered on time and creates a banquet program. Coordinates any ancillary activities approved by the Board such as silent auction.

Outreach (2) – Responsible for growing membership and outreach to new facilities and barns. Coordinate HDHJA Ambassadors at each barn to help educate regarding HDHJA shows and activities.

Clinics/Education (2) - Planning, organizing and executing all the details for a clinic or other educational events for HDHJA members.

Website/Social Media (2) – Responsible for communication to the membership via website, Facebook, Instagram and disseminating information from the Board and Committees to the general membership.