

High Desert Hunter Jumper Association

Board Meeting Minutes

6/3/25

Some Day Farm

20361 Tumalo Road

Bend, OR 97703

Zoom Meeting ID: 833 824 9136

Passcode: 123456

Meeting Facilitator: Germaine Dougherty, HDHJA President

Board Officers: Terry Morrison, Christy Gentry, Kalie Whitcomb

Committee Members: Simone Starnes, Lisa Pleasance, Kay Lynch, Margaret Kolata, Sunny Maxwell, Lori Peterson, Marian Ehlers, Beth Breiten, Jennifer Delia, Selena Griffen

1. Call to order at 6:40 pm
2. Roll call – Christy, Germaine, Selena, Lisa, Terry, Kay, Jen, Kalie
3. Approval of minutes: Terry moves to approve; Kay seconds; All in favor, no abstentions.
4. Banquet Planning:
 - a. Date of Banquet: Jan 4
 - b. Location: Riverhouse
 - c. Wine Pull – Christy to spearhead, let's consider a two-tier price point and let's get as much wine as we can.
 - d. Auction: Megan will run, Mare will assist, BOD need to procure items. Let's invite members to donate as well via newsletter and social. Mare did the bid sheets last year, let's confirm that she will do them again.
5. May Show Recap
 - a. Will be shared later, Kalie will email later
 - b. May Show Feedback for Hosting
 - i. What should be included in the hosting barn facility fee? Examples: dumpster \$168, porta potty \$460
 - ii. Let's get clarity on covering expenses directly related to hosting a show: HDHJA determined that each hosting barn will receive \$500 for sprucing up grounds like paint and flowers.

Facility Damage: who covers the damaged fencing or facilities? Let's discuss this further.

- iii. Who sets up the prize table, food table, PA system,
- iv. Let's review the facility check list – things to add cost associations to
- v. Courses/Rings:
 - 1. The facility is responsible for designing courses, this includes setting and resetting jumps throughout the show.
 - 2. Question: Should the courses be reviewed by HDHJA? Should we offer mentorship on rule changes year to year.
 - 3. Warm Up Time: Inconsistencies on schooling opportunities – can we create a built-in time?
 - 4. Limit of 5 horses allowed to warm up at one time – it's the back gate job to manage/supervise this.
 - 5. Warm up opp after say the flat classes before the next course is built when there is a change of height. This is a horse-by-horse basis, if someone needs a schooling jump before their next height – generally the back gate person should manage this.
 - 6. Course building/Ring Crew: facility is responsible for building courses throughout the show – this includes measuring heights, rebuilding jumps, having a crew to assist. This is volunteer based - can pull from the facility or HDHJA.
 - 7. Jumper Day: Timers, markers, numbers – we rely on the facility to provide these items.
 - 8. Pop Up Tent: Suggested to have a HDHJA branded tent in photos.
 - 9. Let's make a list of volunteer activities for each show
 - 10. Washing jumps, setting courses, flowers, setting up tables, bringing signage, setting up tents, setting up banners, owning show kit items and bringing said items to each show.
 - 11. Facility Fee: Discussion around flat rates for hosting vs a shared profit system to cover extra expenses.
 - 12. Conclusion: Let's review the attendance cadence and profitability for each show to discuss costs vs income and how funds for hosting facilities can be determined.

6. June Show Updates

- a. Judges: Kathy Hall (Saturday outdoor & Sunday), Julia Matton (indoor)
 - b. Margaret to announce both days
 - c. 2nd announcer? Starters? –Sophia is available as second announcer, Lisa has someone for the back gate.
 - d. Prizes & derby ribbons – Westminster Derby
 - i. Straw Bales – Lisa will get back to Germaine on jump needs/supplies
 - e. Food: Kay will be out of town
 - i. Jen will help with the food
 - ii. Kay will pass on coffee and dispensers to Jen
 - f. Newsletter:
 - i. Money classes, Food, Suggested Donations, Signage with a QR Code
7. High Desert Classic Flat Off
- a. This is on the schedule – July 19
 - b. Let's discuss providing a HDHJA branded prize
8. New Business
- a. Clinics:
 - i. Dick Widger – Christy to ask Wendy if she can reach out
 - ii. Terry will follow up with Landsafe
 - b. Medal Finals:
 - i. Let's use the backdrop for the finals
 - ii. Betsy Soule – let's check in with her on hosting final show, SDF is back up for location.
 - c. New Website:
 - i. New Navigation
 - ii. New Page Design
 - iii. Let's add standings to Show Resources – this will be points
 - iv. Add Kay to the web committee list
9. Set date for next meeting – August 25th at 6:30 pm via Zoom
10. Adjourn