

HOST HDHJA

HOST SITE INFORMATION.

Site Requirements & Preparations

UP TO \$500 TOTAL PER HOST

- ### Supply Recap / Suggested Timelines and Volunteers for "day of" support

2 weeks out Prepare site / wash / paint & repair items for show

1 week out Design courses / fill in flowers, line up show volunteers (not required but super helpful to have)

Night Before	Put up courses / round up required supplies (tables and extension cords)/ set up viewer area
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Day of Needs	Ground Crew Volunteers (measuring/breaking down for flats/resetting jumps/manure picking end of day transition to jumper day)
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Judges must be active USHJA members @ Outreach level & Steward must be an active USHJA member at the Active/Competing level or be a licensed USEF Official. Both Judges and Stewards must be at least 21 years of age and have current Safe Sport training.

The judge(s), Steward, course designer and emergency personnel may not compete in any USHJA Outreach classes at a show in which they are officiating.

The Show Manager must have a current HDHJA & USHJA membership at the Education/Non-Competing level or higher, be at least 21 years of age and have current Safe Sport training.

Show Management must have a Steward in place to mediate and resolve any disputes for USHJA Outreach classes

Show Management	Horse show management must be a HDH/JA member to have their show count towards Year-End awards
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