

High Desert Hunter Jumper Association

Board Meeting Minutes

2/6/25

Elevate Sport Horses

18720 Bull Springs Rd

Bend, OR 97703

Zoom Meeting ID: 833 824 9136

Passcode: 123456

Meeting Facilitator: Germaine Dougherty, HDHJA President

Board Officers: Terry Morrison, Christy Gentry, Kalie Whitcomb

Committee Members: Simone Starnes, Lisa Pleasance, Kay Lynch, Margaret Kolata, Sunny Maxwell, Lori Peterson, Marian Ehlers, Beth Breiten, Jennifer Delia, Selena Griffen

1. Call to order at 6:40 pm
2. Roll call: Rachel, Margaret, Selena, Mo, Lisa, Christy, Betsy, Germaine, Kay, Jen, Brook, Diane, Karen, Sydney
3. Approval of minutes - Margaret moves to approve the minutes, Jen seconds, everyone eligible to vote approved, there were no abstentions.
4. Treasurer's Report – no changes since January. Germaine will follow up with Kalie on the tax returns and reporting.
5. 2025 Horse Show Schedule
 - a. Show Season:
 - i. April 5-6 SDF, May 3-4 Elevate, June 14-15 Meridian, September 6-7 The Peak Equestrian Center, October 25-26 Horse Butte (SDF will be back up host)
 - ii. (note) stall rentals – without rental fees the base cost is \$1400, it was suggested that we let Lisa keep the \$60 fee for stall rental to cover her costs for supplying the rented stalls
 - iii. Barns will be paid \$2500 for the weekend to host shows
 - iv. Clinics: Jeff Cook April 12-13, Nancy Free clinic April 26-27, more to come
 - v. Membership Benefits: let's send out a one sheet on member benefits to outline transparency on the actual costs to run horse shows, fee for stalls, etc.

- vi. Can we provide barns a clear outline for what will be paid by HDHJA and what will be covered by the barn
 - vii. Refer to HDHJA website does site the rules, Jen will create a one-page check list for barns to clarify who is bringing what
 - viii. Hosting barn usually designs courses – can we include the course rules in the hosting barn packet (like a course cheat sheet)
- b. Ribbons & prizes for 2025
- i. Average cost of prizes per show is: \$250
 - ii. Cost of average prize is \$5-15
 - iii. Let's offer each kid the opportunity to provide prizes either for the entire show or we can feature a few prizes to help promote their stores
 - iv. In terms of these young entrepreneurs to set up a shop at the shows, anyone can come set up shop but they would need to bring everything they need. HDHJA will not provide tables, etc.
 - v. Selena volunteered to approve value of prizes and manage the kids interested in selling their wares at horse shows.
 - vi. HDHJA store – this is an area where we need volunteers. A great job for our kid fundraising
 - vii. Sydney has volunteered to manage this year's ribbons. Christy will pick up the ribbons tomorrow (Friday and deliver them to Sydney's barn) Sydney will inventory what we have and order what we need for the first three shows next week.

6. Fundraising Follow Up

- a. Rachel met with Sydney and Brook –
 - i. Update on Little league treasure:
 - ii. Kids can't raise more than they can spend, they need to be paid as a reimbursement, board would need to vote and approve a policy stating the terms of the fundraising agreement.
 - iii. Brook provided an example of the policy including approved ways to spend the money raised.
 - iv. Rachel to share the policy example via email – let's finalize this by Feb
 - v. Kids can sign up with Sees in March, let's get the policy simple and approved

- vi. Let's include club volunteer like 2-hours as a requirement, examples include jump cleaning, poop picker uppers, banquet set up/clean up, HDHJA store, ribbons day of show,
- vii. Let's investigate wrapping paper, popcorn – so many fun things the kids can sell to raise money to pay for their riding/showing.

Next steps:

- Finalize the policy for distribution rules
 - Create a policy for managing fundraising for kids that includes rules, collection, disbursement
 - Review with Kalie her preference for holding/dispersing funds and tracking by kid
- 7. New business – TBD
 - 8. Newsletter: show dates, membership, volunteers and See's Candy fundraiser – Christy to send email to board reviewing content
 - 9. Set date for next meeting – March 18 at 6:30 pm, Horse Butte, upper barn
 - 10. Adjourn at 8:13 pm